

***EDITORIAL STANDARDS
SUBCOMMITTEE
SEPTEMBER 11TH, 2025
MEETING MINUTES***



Greenbook Committee of Public Works Standards, Inc. Editorial Standards Subcommittee

September 11, 2025
Minutes

Location: via "MS Teams Meeting [Join the meeting now](#)

Meeting ID: 291 007 617 878

Passcode: LN9wD3QP

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Conference ID: 982 801 557#

I. Call to Order/Attendance: 9:01 a.m.

1. Colin McCarter - LACPW
2. Harry Cong – LACPW
3. Alaine James – City of San Diego
4. Anh Nguyen – City of San Diego
5. Gean Na – ACPA

II. The Minutes from the February 13, 2025 Meeting were approved with the correction that Alaine represents the City of San Diego rather than the County.

III. Old Business:

None.

IV. New Business:

Colin McCarter was nominated and approved to assume the chair of the Editorial Standards Subcommittee.

The meeting time was discussed, and in the interest of expediting change reviews and accommodating the schedules of committee members, the Editorial Standards Subcommittee will resume meeting the Wednesday before the Greenbook Committee meeting each month at 10 a.m. Colin will reach out to Ana of BNi to ensure this change is reflected on the calendar on the Greenbook website.

Change 332 UM – Causes for Rejection of PRCB was discussed by the group. The Underground Materials Subcommittee has made changes to satisfy the comments previously made by Editorial by adding reference in the Part 3 component of the PRCB specification referencing back to the Part 2 section for causes for the rejection of materials as present on the project site. Editorial voted to approve the change and advance it to the Greenbook Committee.

Change 338 UM –Section 200 was briefly discussed, and it was decided that the change will require further review amongst committee members and will be held for the October meeting of Editorial.

Change 349 UM – Section 207-17 was discussed by the group. Gean was available to guide the group through the change and highlight the changes made in order to bring the Greenbook in line with recent changes to the ASTMs referenced. Editorial voted to approve the change and advance it to the Greenbook Committee.

V. Other:

VI. Next Meeting: October 15, 2025 @ 10 a.m.

VII. Adjournment: 9:27 am